



Ventura Chapter of the INTERNATIONAL CODE COUNCIL

OFFICERS

PRESIDENT
Andrew Stuffer

VICE-PRESIDENT
Dave Powers

SECRETARY
Amal Sinha

REVISED 7-17-06

REGULAR MEETING MINUTES OF MAY June 21, 2006 @ 12:00 P.M.

Location: Ottavio's Restaurant, 1620 Ventura Blvd., Camarillo, CA

Attendance: Chapter members and guests present: 15

Representatives of the following cities, counties and other agencies were present

CITIES		COUNTIES		AGENCIES
<input checked="" type="checkbox"/> Agoura Hills	<input type="checkbox"/> Oxnard	<input checked="" type="checkbox"/> Ventura County B&S	<input type="checkbox"/> CA Code Check	
<input type="checkbox"/> Camarillo	<input checked="" type="checkbox"/> Port Hueneme	<input checked="" type="checkbox"/> Ventura County FD	<input type="checkbox"/> DC Plumbing	
<input checked="" type="checkbox"/> Fillmore	<input checked="" type="checkbox"/> San Buenaventura	<input type="checkbox"/> Santa Barbara B&S	<input checked="" type="checkbox"/> Simpson Strong-tie	
<input type="checkbox"/> Malibu	<input checked="" type="checkbox"/> Santa Paula	<input type="checkbox"/> Other V.Co. Agencies	<input checked="" type="checkbox"/> Other	
<input type="checkbox"/> Moorpark	<input checked="" type="checkbox"/> Simi Valley			
<input checked="" type="checkbox"/> Ojai	<input checked="" type="checkbox"/> Thousand Oaks			
	<input type="checkbox"/> Los Angeles			

1.0 Call To Order: President Andrew Stuffer called the meeting to order at 12:30 p.m..

1.1 Introduction of Program Speaker: Andrew introduced Mr. Greg West of the International Accreditation Services (IAS). Mr. West was also assisted by two of his colleagues, Mark Gerry and Duncan Millar of ICC.

2.0 Program:

2.1 Mr. West made a slide presentation to cover IAS activity. Particularly, he stressed the benefits of having accreditation. He explained the accreditation process, time line, and fees. He encouraged all to visit IAS web site to find out further details of the program and to get forms. Mr. West claimed that in this accreditation process the IAS staff works with the jurisdiction and helps them to correct their deficiencies until the jurisdiction becomes successful. He also elaborated on the difference between the IAS and ISO process.

During the question and answer session, members advised IAS to embark on a marketing program to inform and educate the City Managers and Mayors of jurisdictions about the need and benefit of accreditation from IAS.

3.0 Chapter Business

3.1 Approval of the minutes: A motion was made by Steve and seconded by Tony to approve the meeting minutes of May 17, 2006. The motion was approved.

3.2 Old Business:

3.2.1 Andrew discussed adoption of the following three proposed goals by the Executive Board:

- (a) Maintain year-end balance of \$17,000.
- (b) Promote the Chapter by marketing, increase membership and expand web site activities. Include membership of County Fire and other construction and utility companies in the Ventura Chapter.

- (c) Address the needs of the membership: increase training activity, locate training center in this county for CALBO Education Week, and establish two training centers (one at each end of the county)
- 3.2.2 Committee participation: sign-up sheet was distributed and members were encouraged to participate in various committees.
- 3.2.3 ICC ABM participation: After discussion, the members approved sending two selected members to attend the ICC ABM September 17-October 1 in Orlando. Additionally, the members approved a maximum \$1,700 per person expense reimbursement to attend the ICC ABM. It was decided that a flyer will be developed to invite applications from all interested members, and the names of two selected members will be announced in the next meeting.
- 3.3 New Business:
 - 3.3.1 Non-profit status: The members approved spending \$500 to engage a consultant service for obtaining Federal non-profit 501(c) 3 status.
- 3.4 Announcements:
 - 3.4.1 Christina reported on the State Building Standards Commission
 - 3.4.2 Jim MacDonald stated that the County offices have celebrated a very successful Building and Safety Week
- 3.5 Treasurer's report: A Quarterly Income and Expense Report was presented by the Treasurer, Dave Powers
- 3.6 Code discussion - None

4.0 Committee Reports

- 4.1 Education: In Tom's absence, Tony reported that the Swimming Pool Seminar went very well. The next seminar is on energy, which will take place in July or August.
- 4.2 Membership: None
- 4.3 Tuition reimbursement: Brian Meadows shared a draft flyer with the members. He hoped to present the completed work in the next meeting.
- 4.4 Legislative: None
- 4.5 Code changes: Jim MacDonald stated that there was no report for this month. Jim also said that his committee will work on **developing standards for retrofit windows and the appropriate definition of an "Attic Space"**.
- 4.6 Chapter marketing: Jim MacDonald suggested we contact Joel Ortiz for marketing issues.

5.0 Other Reports

- 5.1 ICC: No report
- 5.2 CALBO: Christina updated the IBC adoption process at the State level, and the work done by various agencies and CALBO Code Committees.

6.0 Adjournment: The meeting was adjourned at 1:51 p.m.